

PTO Meeting Minutes

April 3, 2012

Call To Order: 9:15am

Attendance: : Dr. Carrie Luttrell, Jenni Stecher, Cathy Brown, Nell Colozza, Mary Robinson, Cara Bauer, Monica Kornblum, Sandy Lohss, Namita Paranjothi, and Sonya Land.

Welcome All: Cara Bauer read the new meeting guidelines that will be read at the start of each meeting as follows:

My expectation for PTO meetings is for them to last for around an hour. According to published PTO by-laws, one purpose of our meetings is for them to last for around an hour. According to published PTO by laws, one purpose of our meetings is to receive brief summary reports from all active committees. Only PTO business will be discussed at meetings. Any personal or school district related issues should be discussed outside of the meeting or with administration at another time. One person at a time should speak so we may all hear each other and the Recording Secretary is able to provide us with clear and concise minutes of each meeting. As PTO President, I reserve the right to move the meeting forward, which means possibly limiting the time someone has to present their information.

March Meeting Minutes Approval: Approved 1st by Monica Kornblum and 2nd Jenni Stecher

Reports of Standing Committees:

- Pancake Breakfast: Cara Bauer reported that the breakfast was a success. A total of 230 people came to eat. Next year the pancake breakfast and blood drive will be hosted on the same day. The last Saturday in March is when next year's pancake breakfast will be held.
- Blood Drive: Cara Bauer reported that 20 donors donated blood during the blood drive. This is a higher number than last year. Next year the school hopes the blood drive will run smoother and hopes to have a better turnout with it being on the same day as the pancake breakfast
- Spring Break Fair: Namita Paranjothi reported the Book Fair went well. Total sales were about \$5,000. The school doesn't receive any money from the Book Fair. Next year the school will host three Book Fairs. Hosting three full price Book Fairs at school will allow the school to receive a portion of the sales for each Book Fair. The Book Fairs will be held with the two Parent Teacher Conferences along with a fair in April.

- Wellness Committee: Namita Paranjothi reported that April 9th is the next Wellness Committee meeting. Carrie Luttrell stated that she found out the school is able to pick what foods they want on the school menu. The Wellness Committee will be looking into what options are available for the school lunch menu.

- Promotions and Redemptions: Families have still been sending in the Box Tops. The Box Tops have been a huge hit this year.

Principal's Report: Carrie Luttrell reported about the master schedule for the school. Concerns and wants have been addressed. A master PLC calendar has been planned for next year along with a master duty schedule.

A new schedule will be made for volunteers to help teachers with copies that they will be using in the classroom. Carrie will be working with the PTO executive board on laying out a schedule.

Construction will be going on this summer at school. Teachers will not be able to get into school until the first day of school. Carrie is searching for a place to hold Meet Your Teacher. The school will be closed with construction so another place has to be found. The school's field and black top will also be closed while construction takes place.

Volunteers are needed to help pack up the common areas of school for construction. April 30-May 4th is when volunteers will be needed. More information about this will be sent out to all families. The school is seeking advice on how to pack up the artifacts in the front of school.

The school playground was vandalized. Feces were spread on the steering wheel and a bubble was kicked in and broken. Security cameras did catch the individuals on video and the police department is working on identifying the individuals in the video. Charges will be pressed against all individuals involved. Security signs are being investigated to place on the school's property.

Teacher's Report: Cathy Brown reported that teachers did revise the school supply list. Fourth grade doesn't have a binder requirement anymore and fifth graders will have a two inch zipper binder requirement.

Nominations for 2012-2013 Executive Board

- Nell Colozza was nominated as Corresponding Secretary
- Sonya Land was nominated as Recording Secretary

- Christy Groner was nominated as Treasurer
- Kay Lundry was nominated as Assistant Treasurer
- Jenni Stecher was nominated as Vice President
- Sandy Lohss was nominated as President

Officer's Reports

- Presidents Report: Cara Bauer reported that Staff Appreciation week will be April 23-27th. All students are asked to bring in a flower to all of their teachers that they will be seeing during the week. April 23rd PTO will be hosting a Bus Driver Appreciation Breakfast in the school cafeteria. All bus drivers are invited to come inside to eat breakfast. Teacher Appreciation lunch will be provided on April 25th. Volunteers are needed for bringing in food. A signup sheet along with more detailed information will be sent out.
- VP's Report: Sandy Lohss reported that volunteers are needed for Spirit Day. More information will be sent out to families.
- Treasurer's Report: Cara Bauer reported we are under budget this year.

Unfinished Business

- The mural in the cafeteria has several family names on the wall. This mural will be painted over during construction this summer and cabinets will be built on that wall. Those names will be transferred onto a canvas and will be displayed someplace in the school.

New Business

- Girls on the Run is a new program that will be offered at Shenandoah. The program builds girls confidence and self-esteem. The girls will run a 5k at the end of the program.

Adjourn

Thank you for attending our March 2012 meeting. Next meeting is Tuesday May 1, 2012 at 7 p.m. –Executive Board Election

Agenda items due by Wednesday April 25, 2012

